

CAMPER DASHBOARD GUIDE

The **Camper Dashboard** allows you to access and update your camper's information and manage your camp registration. You may access the Camper Dashboard by logging into your account through the link at www.youthfront.com/account. Please use the links below to learn about each section.

I want to...

[Find out information about check-in, pick-up, packing list, etc.](#)

[Register my child for a session of camp.](#)

[Add a new camper or edit information for my camper.](#)

[Purchase a Splash Park pass or Care Package.](#)

[Add Camp Bucks for my camper.](#)

[Fill out necessary forms for my camper.](#)

[Add medications for my camper.](#)

[Pay my balance, but the system won't let me.](#)

[Add/edit cabin mate requests.](#)

[Edit my information or add contacts to my account.](#)

[I still have questions!](#)

ENROLLMENT: This section displays currently selected Camper registrations, allows you to add a new session of camp, or purchase additional items such as **Care Packages** and **Splash Park Pass** for your selected camper. The Registration Fee is a one-time \$3 fee. Please note that the September date associated with the Registration Fee is an internal reference for us. **Your camper will not be confirmed until the minimum deposit is paid.**

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The screenshot shows the 'Enrollment' section of the Camper Dashboard. It features a table with two rows of registration information. The first row is for '2016 Camp West Session 10' with a status of 'Registered' and an 'Additional Items' button circled in red. The second row is for 'Registration Fee' with a status of 'Enrolled' and a green link 'Find Splash Park pass and Care Packages here'. Below the table, there is a green link 'Add new sessions of camp here' with a red arrow pointing to an 'Add New Program' button.

Registration Details	Status	Actions
2016 Camp West Session 10 (08/08/2016-08/11/2016) -10. Camp West Youth - Male	Registered	Additional Items
Registration Fee (09/01/2016- 09/01/2016) -Registration Fee	Enrolled	Find Splash Park pass and Care Packages here

[Add new sessions
of camp here](#) → [Add New Program](#)

CAMPERS: This section displays all of the campers in your account. Switch between campers using the dropdown menu, manage camper information, add a new Camper, and enter information about administering camper medications.

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Campers

Select from available Campers:

Bob User

Remove Camper

Switch between camper dashboards

Personal Address Phones Emails Medical

Date of Birth: 10/21/2005
Gender: Male
Grade: Grade 6

Edit Camper information and add medications

Add Camper

Edit Personal

Add multiple campers to your account

FINANCIAL: This section displays the balance due for the selected Camper's session of camp. Click the "View Transactions" button to view all transactions related to the selected camper. Use the **MAKE PAYMENT** button to pay balances due for your Camper(s) and to add **Camp Bucks**.

***Please note that balances appearing in **RED** are **credits**, not charges.

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\$ Financial

Session Program	Reg Bal	Camp Bucks Bal
2016 Camp West Session 10 (08/08/2016-08/11/2016) -10. Camp West Youth - Male	\$300.00	(\$15.00)
Registration Fee (09/01/2016-09/01/2016) - Registration Fee	\$3.00	\$0.00

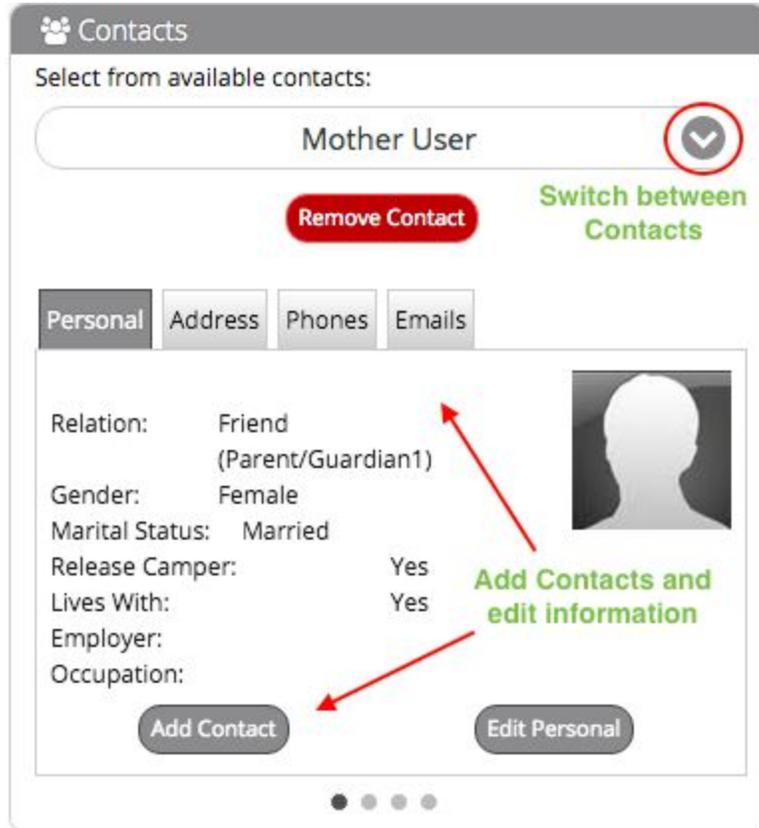
Click here to pay registration balances and add Camp Bucks

View Transactions

Make Payment

CONTACTS: This section displays the selected Camper's contacts in your account. Switch between contacts using the dropdown. Here, you may manage the Contact information as well as add a new contact.

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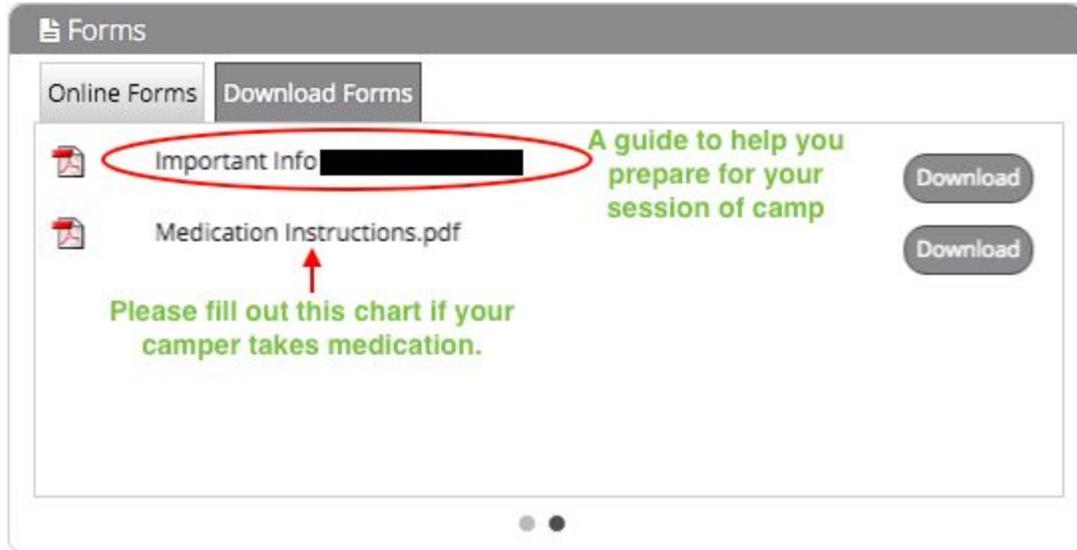
NOTIFICATIONS: This section displays alerts related to the selected Camper, such as missing required information. **You must complete any notifications in RED prior to making payment.** Click Resolve to complete necessary steps.

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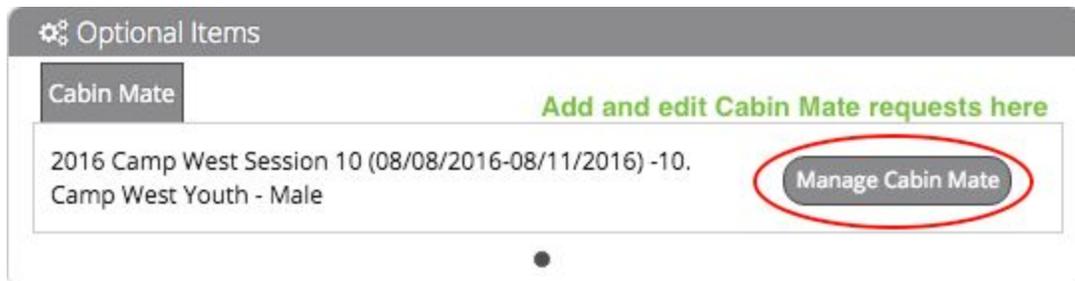
FORMS: This section contains applicable forms for the selected Camper. You must complete the forms in the Online Forms tab (Medical). In the Download Forms tab, you will find **Important Information** (including check-in and pick-up information, suggested packing list, and theme nights) and the **Medication Instructions** form for campers that need to take medications with them to camp.

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OPTIONAL ITEMS: This is where you may request and manage cabin mates. You may list up to 3. We do our best to honor all cabin mate requests but commit to placing each camper in the same cabin with at least 1 requested cabin mate.

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Questions? Please contact us at 913-262-3900 or info@youthfront.com.

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